



BYE LAWS

(Effective from 1st June 2023)

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THE CHANDIGARH GOLF CLUB SECTOR – 6, CHANDIGARH

BYE LAWS

These Bye-Laws have been framed by the Managing Committee, The Chandigarh Golf Club (hereinafter referred to as “Club”) under Rule 59, of the Memorandum of Association and the Rules and Regulations of The Chandigarh Golf Club (hereinafter referred to as “Rules”).

These Bye-Laws are to be read in conjunction with and in addition to the Memorandum of Association and The Rules & Regulations of The Chandigarh Golf Club and all those aspects which have either not been included or not elaborated adequately in the revised Memorandum of Association and Rules & Regulations (2004).

These Bye-Laws, which carry amendments to the earlier Bye Laws of 2004, 2008, 2017 and 2020, come into force with effect from 1st June 2023.

1. Enrolment of Members (Rules 10 to 13)

- (a) **General** : As per Rules 10 & 13 of the Memorandum of Association and Rules & Regulations of The Chandigarh Golf Club, the ceiling of permanent members will be 1800 and Mid-Week members will be 200, the total not exceeding 2000.
- (b) **Mid-week Members**: Any person desirous of becoming a club member will register himself/herself with the club as per Rule 14 & Bye-law 3. A person can only register him/herself after attaining a minimum age of 18 years. Subject to his / her suitability as determined by Managing Committee, payment of fees as prescribed and existence of vacancy, 08 Mid-week members may be enrolled in different categories every two months in the following proportion:

(i) General Category	-	04
(ii) Defence Services	-	02
(iii) Civil Category	-	02

Notes:

1. All registered applicants who are holding Constitutional posts or belong to All India Services as Central Gazetted Class 1 Services or

such other officers of Central/State Government who have completed 15 years of service will be under the Civil Services category.

2. All registered applicants who are Commissioned Officers from the Indian Army, Indian Navy or Indian Air Force, will be registered under the Defence Services Category.
3. Registered Applicants not falling into any of the above categories will be considered from the General Category.
4. NRI members fulfilling conditions laid down in Rule 13(e) and Bye Law 9 (e) will be eligible for promotion to Mid-Week category. Up to 6 NRI Members may be promoted each year to Mid Week category, subject to approval by the Managing Committee and fulfillment of the aforesaid rule and Bye Laws. The quota of General Category would accordingly be reduced by the number of NRIs promoted.
5. As per License Deed dated 26.3.2018, the Administrator, UT, Chandigarh has the discretion to nominate two Mid-Week members per financial year with effect from FY 2016-17. These members would be adjusted in the quotas above as applicable.

(c) Permanent Members : Subject to vacancies considering the ceiling of 1800 Permanent Members as per para 10(b) of the Memorandum of Association and Rules & Regulations of The Chandigarh Golf Club, 12 new members may be enrolled every 02 months in the following proportion in accordance with Rules 13(k) and 17:

- | | | |
|--------------------------------|---|----|
| (i) General Category | - | 04 |
| (ii) Defence Services Category | - | 02 |
| (iii) Civil Services Category | - | 02 |
| (iv) Green Card Category | - | 04 |

Note:

1. Green Card holders who have been granted Green Card membership at the age of 21 as per Rule 13(k) of the Memorandum of Association and Rules & Regulations of The Chandigarh Golf Club, may qualify to be Permanent Members.

2. In view of the waiting list of Green Card members eligible for promotion to Permanent Membership two sub lists shall be prepared, one for those who have attained a Handicap of 9 or below and the other for those who have attained a Handicap of 10 to 18. Out of every four Green Card category members two members will be considered from the Handicap 0-9 category and two from the 10-18 category. The Green Card member will be eligible for promotion to Permanent Membership subject to having been a Green Card member for at least 5 years or having attained the age of 26 whichever is earlier. In case there are no eligible Green Card candidates in the 0-9 category, the vacancies, if any, would be filled as per overall seniority from the other list.
3. As per License Deed dated 26.3.2018, the Administrator, UT, Chandigarh has the power to nominate one Permanent member per financial year with effect from FY 2016-17. This member would be adjusted in the quota above as applicable.

(d) Life Membership Rule 13 (a) : This rule was incorporated in the Memorandum of Association and Rules & Regulations of The Chandigarh Golf Club (2004). In view of the inflationary impact of the economy over the years and the current financial situation, no more members may be made under this rule as it is redundant in the existing scenario.

2. **Maintenance of Registers :** The club shall at all times maintain three separate registers for permanent and mid-week members as also for those who have registered themselves for membership. These registers will contain the name, address, membership number and date of membership/registration in each case. These registers will be available for inspection at any time by any Permanent/Mid-Week member and Registered Applicant. The club should also maintain register(s) of all other categories of members.

3. **Registered Applicants (Rule – 14)**

- (a) A Registered Applicant is not entitled to any privileges except use of golf course for playing after obtaining proficiency card and by paying green fee as prescribed. Registered Applicants can use the gazebos only against Visitor Day Card on days they

have paid Green Fees.

- (b) Registered applicants will not start playing on the course till they have taken proper lessons from a coach and are conversant with the basics of golf in terms of rules and etiquettes.
- (c) All registered applicants will be required to play a round of golf with members of the Screening Committee so that their golfing proficiency can be assessed for the purpose of issuing a "Golf Proficiency Card."
- (d) In case a registered applicant is playing at any other golf course and has a handicap he/she will be required to forward his/her official handicap to the club duly authenticated by the Secretary of the Club.
- (e) To establish a handicap, each applicant must submit a minimum of 5 score cards after playing with a four ball comprising of at least two permanent members. After examining the same the Handicapping Committee shall award a handicap to each applicant.
- (f) They are not allowed to park their cars in the main car park of the club and are not allowed to play during prime time.
- (g) They are required to pay the file maintenance charges every year to maintain their status as a Registered Applicant.
- (h) All registered applicants are required to submit a minimum of 90 cards by the time their application for membership comes up for consideration from Registered Applicant to Mid Week category. Out of the 90 cards submitted, minimum 20 cards should be of The Chandigarh Golf Club along with green fee receipts duly verified by the Starter.
- (i) In case a registered applicant does not follow Club Rules and Bye-Laws his/her registration may be terminated by the Managing Committee without any notice.
- (j) Category of membership once applied for during the initial registration process will not be permitted to be changed. However, he/she may be permitted to change the category subject to his/her giving his/her willingness for his/her name

to be placed at the bottom of the list in the new category.

4. Mid-Week Members

- (a) When vacancy for Mid-Week membership is available and the registered applicant has met all the stipulations laid down in the Rules and Regulations as well as the Bye-laws of the club, he/she will be required to meet all the members of the Managing Committee for a final decision on his/her application for enrolment as Mid-Week members.
- (b) Dependents of Mid-Week members are allowed use of club facilities as notified from time to time subject to the dependent being under 18 years of age. The moment the dependent crosses the age of 18, he/she ceases to be a dependent.
- (c) Mid-Week members are not permitted to use the course during “prime time”, week-ends and holidays (or as per norms set forth by the Managing Committee).
- (d) Mid-Week members are permitted to introduce guests after depositing a security of Rs. 25,000/-.
- (e) In the event of death of a Mid-Week member, the spouse may be given membership of the club in place of the deceased member as a “Spouse Mid-Week Member” without charging any additional entrance fee. The spouse will continue paying subscription and all other charges as applicable to Mid-Week member, but will not fill any vacancy of a Mid-Week member nor will the spouse Mid-week member ever become a Permanent Member. The Spouse Mid-Week Member shall continue to enjoy all rights and privileges of a Mid-Week member. Privilege of spouse membership will be withdrawn incase the spouse gets remarried. This concession will not be available to any other member of the family of the deceased.

Note: As per License Deed dated 26.3.2018, the Administrator, UT, Chandigarh has the power to nominate two Mid Week members per financial year with effect from FY 2016-17. This member would be adjusted in the quota above as applicable.

5. Use of restaurants, gazebos and bar : All Permanent , Mid-Week, Green Card, NRI, Corporate, Tenure, Mess and Honorary category members are allowed to use the restaurants, gazebos and bars of the club by using the Smart Cards issued to them by the club. Student members can use the gazebos and tea-terrace only against Smart Cards on days when they are using the golf course.

6. Entrance Fee for each category is given in Annexure 1

7. Monthly subscription is given in Annexure 2

8. Green Fee is given in Annexure 3

9. Membership

- (a) **Senior non-voting members:** Senior members above the age of 75 years with a minimum standing of 5 years as a permanent member may opt for "senior non voting member" status and shall inform the management in writing. They will not be required to pay monthly subscription to the club. Senior non voting members (permanent category) shall continue to enjoy all rights and privileges of permanent members except the right to vote or contest club elections. This option, once exercised, is irrevocable.
- (b) **Spouse members:** In the event of death of a permanent member/senior member, the spouse may be given membership of the club in place of the deceased member as a "Spouse Member" without charging any additional entrance fee but subject to payment of charges as applicable and without filling the vacancy of a permanent member. The spouse member shall continue to enjoy all rights and privileges previously enjoyed by the spouse, except the right to vote or contest club elections. This concession will not be available to any other member of the family of the deceased. (Refer Rule 45(d)).
- (c) **Tenure Members :** The validity of tenure membership is duration of posting in Chandigarh or three years, whichever is earlier. If after the expiry of three years the tenure member continues to hold the same post, he / she shall be entitled to apply afresh for tenure membership subject to payment of charges as applicable. The validity of the membership card issued to the Tenure Member shall be for a maximum period of three years. All tenure members will deposit a refundable/adjustable security deposit of Rs. 25,000/- with the club. This security deposit may be refunded on cessation of the tenure membership after adjusting/clearance of all dues. Grant of Tenure Membership to Constitutional Authorities posted at Chandigarh will be under the same terms and conditions as a Tenure Member. Foreign Diplomats posted at Chandigarh may be given Foreign Diplomat Membership on the same terms and conditions as a Tenure Member.
- (d) **Mess Members :**

- (i) Mess members are those serving officers who join the club as members of a Defence Services Officers Mess when the mess as a whole has become a member. Mess membership will automatically stand withdrawn when the mess member is posted out or ceases to be in active service. The maximum number of officers who can avail mess membership will be limited to four officers per mess.
- (ii) The Mess would ensure that refundable/adjustable security deposit of Rs 25,000/- per Mess Member would be deposited with club. This security deposit may be refunded on cessation of each Mess Membership after adjustment/clearing of all dues.

(e) NRI Members :

- (i) An NRI member on completing ten years of NRI membership, if decides to shift to Chandigarh permanently will be eligible for being considered for Mid-week membership as per Rule 13(e). A separate list of such eligible NRI members will be maintained and every 8th vacancy of Mid-Week membership category may be filled out of this list.
- (ii) In the event of death of a NRI member, the spouse may be given membership of the club in place of the deceased member as a "Spouse NRI Member" without charging any additional entrance fee. The spouse will continue paying subscription and all other charges as applicable to NRI member, but will not fill any vacancy of a NRI member. The Spouse NRI Member shall continue to enjoy all rights and privileges of a NRI member. This concession will not be available to any other member of the family of the deceased.

(f) Dependants :

- (i) As per Rule 13(j) a dependant of a permanent member/ green card member may enjoy all benefits and privileges of the club as a dependant till the age of 21 years. Dependants of permanent members/green card members, if playing golf, can apply for green card membership after their 18th birthday but on or before their 21st birthday.
- (ii) Dependants of Mid-Week members/Tenure members/Honorary

members/Corporate members/Mess members may use club facilities by paying the dependant subscription up to the age of 18 years. On attainment of the age of 18 years they will automatically cease to be dependants and will not be allowed to use any club facilities as dependents nor will they have any priority for any kind of membership as this is only a special facility given to them as minors.

(g) Green Card Holders :

- (i) Dependants of permanent members or green card members who have applied for membership between the age of 18 and 21 years may be granted green card membership subject to their continuing to show interest in playing golf. Green Card members will submit proof of age by way of school certificate, birth certificate, passport, aadhaar card, driving license or any similar government document, receipt of which will be duly stamped and attested by the Honorary Secretary of the Chandigarh Golf Club.*

*** Any false/wrong information may lead to termination of membership by the Managing Committee.**

- (ii) In the event of the death of a green card member, the spouse may be given green card membership in place of the deceased member as a "Spouse Green Card Member" without charging any additional entrance fee. The spouse will continue paying subscription & all other charges as applicable but will not fill any vacancy of a green card member. The spouse green card member shall continue to enjoy all rights and privileges of a green card member. Privilege of spouse membership will be withdrawn incase the spouse gets remarried. This concession will not be available to any other member of the deceased.
- (h) **Honorary Membership :** An Honorary Membership so granted will be for a period of three years, subject to renewal thereafter at the discretion of the Managing Committee. The renewal would be as per the

terms, conditions and fees as set forth by the Managing Committee from time to time.

- (i) **Student Members** : Bonafide student members are those who are receiving education at Chandigarh, and are mainly dependent on their parents. They will be admitted to the club membership on concessional rates after going through the normal course of selection by the managing committee. Such members will be eligible to use only those facilities which are specially approved by the managing committee. Once a student member has attained the age of 21 years, his/her membership will stand terminated. However, if a student member has achieved a handicap of six or below, the managing committee may at its discretion grant him/her a green card provided that he or she applies for the same after his/her 18th birthday but on or before his/her 21st birthday. A student member needs to have a playing record at The Chandigarh Golf Club of at least 30 days in a calendar year to maintain his/her status as a student member. The managing committee reserves the right to terminate the membership of any student member who does not maintain the required playing record. A student member who has been granted a green card is not eligible for promotion to permanent membership from the green card to permanent category.

10. Procedure for induction of members :

- (i) Test for induction of new members for both mid-week or permanent under the category of General, Defence, Civil Services, Green Card or NRI will be conducted by at least two members of the Managing Committee by playing a minimum of six holes. Green Card members from 0-9 handicap category will be required to prove their proficiency by playing 18 holes with three members of the Managing Committee to determine their eligibility under this provision. In case they are unable to achieve the desired proficiency, they will automatically be shifted to the 10-18 handicap list.
- (ii) **Exemption from Proficiency Test** : The proficiency test will be exempted for all categories of members if he/she holds top 50 ranking in PGTI or top 20 ranking in IGU in the previous year's final

order of merit list in which his/her name comes up for consideration of membership.

- 11. Reciprocal facility :** A member from a reciprocal club shall be entitled to avail the club facilities only four times in a month subject to a maximum of twelve times in a year. Such member will have to produce an identity card/letter of introduction from his/her parent club (as per inter club arrangement) before he/ she is allowed to avail facilities. A reciprocal member shall not be allowed to sign for refreshments and shall make all payment against cash coupons/visitor's card. A member from a reciprocal club is not allowed to introduce guest(s).
- 12. Use of club facilities/gazebos by green fee paying players :** Those persons, who play golf after paying green fee can also use the club facilities (other than the Health Club and Swimming Pool) on that day on payment against visitor's Day Card.
- 13. Payment of club bills by members (Rule 34) :** With the introduction of the Smart Card system w.e.f Sep 2012 the following has come into force:
- (a) No hard copy of the monthly bill will be sent to members. Club bills will be available to members on the internet which can be accessed through the member's personal password.
 - (b) Members are permitted a credit limit of upto Rs. 5000/-.
 - (c) Members are not eligible to make partial payment against the outstanding dues i.e. the outstanding amount due from a member must be paid in entirety.
 - (d) If for any reason the outstanding amount exceeds Rs. 5,000/-, a member will not be permitted to use any club facility including playing golf in the club till such time that the total outstanding amount is cleared.
 - (e) Members are encouraged to settle their bills through electronic means, bank transfer, debit/credit card or cheques. However, cash will be accepted as per such limits stipulated under the Income Tax Act 1961 from time to time or as enforced by the Managing Committee within those limits.
 - (f) As per Rule 13(e) of the Memorandum of Association and Rules & Regulations of The Chandigarh Golf Club, an NRI is required to pay entrance fee and annual subscription as prescribed in the byelaws in foreign exchange. Presently NRIs have been allowed to maintain NRE or NRO accounts in banks in India as per the current Foreign Exchange

Regulations Act. Therefore, NRIs may be allowed to pay their subscription either in foreign exchange or from a NRE/NRO bank account. However, the entrance fee for an NRI membership will continue to be paid only in foreign exchange.

14. Dishonoring of cheque : In case a member's cheque is dishonored by the bank on account of insufficient funds or for any other reason a warning will be administered to him to be more circumspect in future and the penalty charges paid by the club to the bank will be recovered from the concerned member. In case the cheque issued by a particular member is dishonored for the second time, the concerned member will be fined Rs. 1000/-. Also the member thereafter would be required to pay his bills for the next six months through a demand draft or cash or through credit/debit card/online.

15. Standard Operating Procedure:

- (a) In order that the club activities are carried on systematically, documented Standard Operating Procedures (SOPs) duly approved by the Management Committee shall be established, maintained and implemented in all areas of the club i.e. operation and maintenance of the course, corporate office, accounts department of the course, catering, bar, swimming pool, health club, house etc. Further, in order to make continued improvements in the services of the club the Management Committee shall lay down measurable targets in Key Result Areas (KRA) for achievement by the concerned functionaries in their respective areas, which shall be reviewed every month.
- (b) Responsibilities and authorities of key functionaries of the club, i.e. President, Vice President, Captain, Honorary Secretary, Honorary Treasurer and Chairmen of various committees and Executive Secretary/General Manager, etc. shall be clearly defined for smooth operation. Identification of resources shall be the responsibility of concerned functionaries in their respective areas.
- (c) There shall be a well-defined sound purchase system ensuring transparency.
- (d) There shall be a proper system for evaluation and selection of suppliers based on their financial capacity and capability to supply quality products at reasonable prices.
- (e) A list of suppliers duly approved by the Managing Committee based on

their performance and other criteria shall be maintained by the club.

- (f) There shall be quarterly internal audit of the management systems, purchases, stocks, compliance to SOPs etc. by personnel independent of the area of audit. Results of such audits shall be forwarded to the Management Committee in writing within fifteen days of the completion of audit for taking follow up action, wherever required.

16. Duties and functioning of Committee Members and Sub Committees

- (a) Elected members are required to attend all managing committee meetings and participate therein. In the event of an elected member failing to attend three consecutive meetings of the Managing Committee without a valid reason, it will be deemed that he has demitted office.
- (b) The Managing Committee shall prepare a detailed budget and seek approval of the same at the EGM. A summary of the quarterly performance review of income and expenditure shall be placed on the notice board.
- (c) The Chairperson of each sub-committee will adhere to the duties as specified. The Chairperson will be individually responsible for strict compliance thereof and submit a monthly report to the Managing Committee for discussion.

17. Minutes (Rule 53): Approved minutes of the AGM/EGM must be circulated to all members and the minutes of the Managing Committee meetings shall be displayed on the notice board within a week of its approval. Approved minutes of EGMs & AGM must be circulated to all members every year prior to the AGM.

18. Indiscipline / misbehavior

- (a) Whenever, a member fails to abide by the Rules & Regulations as well as the Bye Laws laid down by the club, the Managing Committee may take action as deemed appropriate. However, if the member persists with acts of indiscipline, the Managing Committee may recommend his case to the General House for termination of membership in accordance with Rule 39.
- (b) Pending proceedings before the discipline committee, the Managing Committee, if it so decides, may suspend the membership of the

member.

- (c) If upon conclusion of an inquiry, the discipline committee comes to a finding that a member has misbehaved or is found guilty of indiscipline, then the Managing Committee may suspend a member upto a maximum period of twelve months.

19. Gratuities / tips to club employees

- (a) No member, visitor, dependent or guest shall give any money, fee or gratuity to any employee of the club, nor shall the latter receive the same on any pretence whatsoever. Infringement on the part of any member/dependent as well as employee will invoke disciplinary action as deemed suitable by the Managing Committee. Appreciation of service may be shown by a contribution to the special “Diwali Fund”/”Staff Welfare Fund” maintained by the club.
- (b) No member shall offer or give any employee of the club any intoxicating or other liquor on any pretext whatsoever and any such employee found to have accepted an intoxicating drink will be liable for a major penalty including dismissal. Disciplinary action will also be initiated against the offending member of the club.

20. Conduct of club employees/Caddies : The conduct of a club employee or a caddie shall in no instance be made a matter of personal reprimand/action by any member. All complaints regarding the behavior and conduct of club employees, caddie masters and caddies shall be made in writing to the Secretary or Chairman of the Caddie Committee (in case of caddies) who shall inquire into the circumstances of the case and recommend action to the Managing Committee.

21. Members’ private helpers : Private servants, car drivers, gunmen, attendants, maids etc. of members are not permitted beyond the parking area. However, medical attendants will be allowed. In case of infringement, the concerned member will be liable for disciplinary action.

22. Pets: Pets are not allowed in the premises of the club.

23. Children: Parents and members who bring children to the club are responsible at all times for the behavior of the children while in club premises. The following sections of the club premises are out of bounds to children at all times:

- a) Formal Bar

- b) Card Room
- c) The bar section of Saloon Bar
- d) Children below the age of 12 years who do not play golf are not permitted to go on the course unless they are accompanied by the member/parent. Parents are not permitted to take their children in prams, on bicycles or tricycles on the course.
- e) Children below the age of 12 years (and non-swimmer children of all ages) must be accompanied by their parent(s) when they come to the swimming pool. It will be responsibility of the parent accompanying the child to ensure that the child is attended to and looked after at all times

24. Use of mobile phone

- a) Mobile phones should be kept on silent/vibrating mode in all facilities at the Club House.
- b) Use of mobile phones on the course is discouraged and should be kept either switched off or on "silent/vibrating mode."
- c) Member will be responsible for mis-use of the mobile phone by his/her guests.

25. Swimming Pool & Health Club

- a) Date of opening of Swimming Pool and the timings shall be announced by the committee from time to time. Members, their dependents and guests are advised to strictly abide by the timings so notified.
- b) Bath towels and other items provided by the club should on no account be removed from the area of the pool and changing rooms.
- c) Caps must be worn by individuals having long hair.
- d) Members are not allowed to carry eatables and drinks inside the Swimming Pool area.
- e) Persons with injuries, cuts or wounds are not allowed to use the Swimming Pool. All persons must have a shower before entering the pool.
- f) The onus of safety of members, dependents and their guests will lie upon the members themselves.
- g) Members are bound to follow the terms & conditions specified in the Swimming Pool Membership form.
- h) The Club, Committee members, office bearers and employees of the club will have no liability of any kind against claims by members, their

dependents and guests for any mishap occurring in the swimming pool.

- i) Chappals/flip-flops of any kind are not permitted in the Health Club, Club House and Tea Terrace.
- (j) The same guest rules as stated in Bye Law 35 will apply to Members Guests using the swimming pool/health club.

26. Car Parking : Cars should be parked within the parking areas stipulated by the Managing Committee. Only Permanent, Honorary, NRI & Corporate members are allowed to park their cars in the main parking area (Car Park I), access to which will be through Smart Card operated entrance. Other categories of members should park in Car Park II.

27. Dress Code (for Gentlemen)

(a) Formal Bar

Summer (01 March–30 November)

National Dress

- Churidar/Pyjama with full/half sleeve kurta with collar & sleeveless jacket
- Churidar/Pyjama with full sleeve kameej buttoned down cuffs and sleeveless jacket.
- Shoes/desi jutti/Peshawari sandals & leather sandals with straps.

Other Dress

- T-shirt with collar (tucked in)
- Shirt full/half sleeved (tucked in) with formal trousers (No Jeans)
- Socks & Shoes/ Leather sandals with straps.

Winter (01 December–28 February)

National Dress

- Churidar/Pyjama with Achkan/Band Gala Coat/ Full Sleeve Kurta with buttoned down cuffs and Collar with Jacket.

Other Dress

- Lounge suit/Combination/Blazer/Nehru Jacket/Jodhpuri coat/Sleeveless or Full Sleeved Jacket with collar.
- Formal Trousers, socks & shoes. (No Jeans)
- Tie or scarf or polo neck.

(b) Saloon Bar/ Restaurant (Dining hall)/Family Lounge

In addition to Formal Bar Dress Code

- Collared/mock neck or turtle neck Tee shirt
- Trousers/Jeans/Shorts not more than 4" above knees

- Shoes without spikes
- Sandals with straps
- Turban
- Patka with Cap for Sikh gentlemen (till 9.00PM)
- Slippers, sandals without backstrap, crocs clogs, flip flops of any kind are not permitted
- Golfing attire may be worn in the Saloon Bar till 9.00 PM.
- Full/Half Sleeved Jerseys/Jackets

Note: Torn/ripped clothing is not permitted to be worn by gents/ladies or children (including guests) anywhere in the Club premises.

Ladies are expected to be appropriately dressed.

(c) **Dress code for the Golf Course including Range and Practice area**

Gents:

The following are permitted:

- Collared/mock neck or turtle neck Tee shirt
- Trousers or shorts
- Golf/Sports shoes with socks

Note: T-shirts to be tucked in compulsorily except from 1st July to 30th September.

The following are NOT permitted :

- Shirts
- T-shirts without collars
- Sleeveless shirts/sleeveless T-shirts/Track bottoms/Tracksuits
- Shorts higher than 4" above the knee
- Jogging shorts , Beachwear, Bermudas, Capri etc.
- Slippers, Sandals, jungle boots, DMS shoes etc.
- Denim Jeans

Ladies:

The following are permitted:

- Collared/mock neck or turtle neck Tee shirts
- Trousers, shorts or skirts
- Golf/Sports shoes with socks
- Salwar Kameez

The following are NOT permitted:

- Tank tops – Deep Neck T-shirt
- High heeled shoes, sandal and slippers
- Track suits
- Shirts/T-shirts without collars
- Denim Jeans

Note: Persons accompanying members/individuals on the golf course are also required to adhere to the dress code.

28. Golf Etiquettes: It shall be incumbent upon all members, dependants, visitors and guests to follow the codes of etiquette as per the R&A Rules Ltd. In addition, they should replace divots, repair pitch marks on greens, smooth out bunkers and not cause any inconvenience to other persons using the course including standing on the Tee when it is not their turn.

29. Order & Priority of Play

- (a) (A one ball or two ball is only allowed to play during non prime time on weekdays. A one ball or two ball is not allowed to play at any time on weekends/holidays.
- (b) The right of starting at the 1st and 10th teeing ground shall be governed by the Time Sheet set forth by booking/first come first basis, as per rules laid down by the club management.
- (c) If any player is not on the teeing ground at which he is to start or if his group or flight is not complete and present at the teeing ground as soon as the preceding group has teed off, he shall lose his right of precedence. If a player/group is not present at the teeing ground at the designated tee off time, they would lose their right of precedence. If a player is not present at the designated teeing ground on time and his group has already teed off, he /she shall join the group on the course and shall have no other priority.
- (d) Players participating in club tournaments/competitions shall always have priority of tee off and also have right of pass over the group in front.
- (e) Golfers shall abide by the instructions of the Starter, who would have the right to rearrange flights in the interest of good order and fairness.
- (f) In case of suspension of play, the golfing group would resume play in the same order in which they had originally teed off.
- (g) The Captain of the Club will have right of way at the 1st and 10th Teeing ground over players whether entered on the Time Sheet or not.

- (h) The Committee may at their discretion frame rules with regard to Time-sheets and such rules will continue to be displayed on the Club Notice board for a period of 30 days after they are framed. The committee may allocate certain times on the Time-sheets for club matches and competitions or for any other purpose as they deem fit.
- (i) Golfers will mandatorily have to commence their game from either the 1st or 10th Teeing ground or as decided by the Managing Committee from time to time. A golfer teeing off from any other Teeing ground is unauthorised to do so & would have no standing and may be asked to leave the course.

30. Prime Time

- (a) Rules & timings for Prime Time shall be set forth by the Managing Committee from time to time.
- (b) In general, Mid-Week members and registered applicants are not permitted during “prime time” and on weekends/holidays.

31. Pace of play : To enable maximum utilization of the Golf Course by our members, the following Regulations will be enforced:

- (a) Golfers are requested to report to the Starter 5 minutes before their allotted booking time.
- (b) Golfers must maintain pace of play with the group in front to ensure smooth uninterrupted pace of play. Any group holding up play is expected to give a pass to maintain pace of play.
- (c) Golfers taking a break after 9 holes for refreshments are expected to maintain pace of play on the Golf Course and tee off when the teeing ground is vacant. If the teeing ground gets vacant whilst the group is still having refreshments, the following four ball shall have ‘right of pass’. Any group which delays beyond 15 minutes after 9 holes shall lose their priority on the course.

- (d) In case the Course is declared closed by the Captain/Committee member authorised by the Captain due to fog/inclement weather or any other unforeseeable reason, all bookings shall stand cancelled.
- (e) Upon re-opening of the Course, play will commence with Tee times being allocated to Golfers at the discretion of the Starters in the interest of good order and fairness.
- (f) Every four ball is expected to complete their round of 18 holes within a maximum of four hours and thirty minutes.

32. Tournaments: A tentative annual programme of open as well as In-house Club Tournaments shall be drawn and members informed within three months of the election of the Managing Committee. Thereafter, firm monthly programme of tournaments indicating format of play, participation, etc. shall be posted on the Notice Board. Chairman Tournament Subcommittee will co-ordinate with the Captain all aspects of arrangements for IGU, PGTI and other major tournaments. Tournaments shall, however, be so arranged that minimum inconvenience is caused to regular playing members; accordingly, 'gun-shot' starts for tournaments may be avoided unless participation is at a minimum of one hundred and open to all members. Managing Committee will fix capitation fee for tournaments to be charged to the organisers depending on number of participants, Tee slots required and the day of the week.

33. Good behavior : All members and their dependants/guests are expected to conduct themselves with utmost restraint and gentlemanly/lady like behavior. Any member resorting to foul language or physical violence within the club premises is liable for disciplinary action.

34. Breakages : Members shall be liable for the full value of all articles of club property lost, broken or damaged by themselves / dependents / children, their guests or their servants. In case of willful damage, the amount to be charged from the members shall be fixed by the Managing Committee.

35. Visitors / guests

- (a) Visitors / guests may be introduced into the club premises and course. The introducing member shall be responsible for entering the name and address of his guest(s) together with their own name as follows:
 - i. In the case of those playing golf, in the guest register kept with the starter/receptionist.

- ii. In the case of those using the Swimming Pool/Health Club/Card Room, in the register kept at the Reception/Swimming pool/Health Club/Card Room.
 - iii. In the case of other guests, in the guests register kept at the entrance with the receptionist.
- (b) A member may introduce guests subject to a maximum of six guests on any given day. However, the same guest may not be introduced by any member more than four times in a calendar month subject to a maximum of 12 times in a year. The charges for guests will be notified by the Managing Committee from time to time, which will be debited to the member.
 - (c) Mid-Week members are permitted to introduce guests only on depositing a sum of Rs. 25,000/- as security and the number of guests permitted at any occasion will not exceed six.
 - (d) Non introduction of guests by members shall incur a penalty of Rs. 1000/- per guest which shall be debited to the member's account.

36. Hire of Club House/Lawns

- (a) With the permission of the Managing Committee members may book designated areas (Family Lounge, Lawn behind the Swimming Pool and Back Lawn Hut etc) of the Club House for a private party. The Club shall provide in-house catering, liquor and other beverages / soft-drinks. The members booking such facilities shall pay full amount of booking charges of the above area in advance and also shall pay 75% of the expenses of the proposed party at least 2 days prior to the function and balance amount shall be paid within the next 2 days of the function, otherwise an interest of 2% per month shall be charged accordingly. The member shall also pay full value for articles of property of the club, which may be lost, broken, damaged by themselves or their guests. The Managing Committee shall fix such value.
- (b) When the Club House is booked under this Bye-Law, the Managing Committee may close any portion of the club house for such time as they deem expedient. Charges for hiring various premises of the club will be levied/revised by the Managing Committee from time to time and the restriction on number of guests stated in Bye-Law 35 do not apply.

37. Bringing in personal food items / alcoholic drinks : Members, players, their dependents and guests are not allowed to bring into the Club from outside any eatables, beverages or alcoholic drinks for consumption in the Club.

38. Take away food : Members can collect their order for food from the dining hall or reception. Club staff will not deliver the packet in the car park.

39. Caddies

- (a) Other than caddies for professional golfers, Caddies will be detailed by the Caddie Master at the entrance. Caddies will not be earmarked for a particular member.
- (b) Caddies will be categorized in three grades depending on their proficiency. A member may ask for a caddy of a particular category as per is requirement.
- (c) Caddie fees for 9, 14 and 18 holes for different categories shall be fixed by the Managing Committee from time to time.
- (d) No member shall hire (or bring his/her own) caddie who is less than 14 years of age.

40. Suggestions and complaints

- (a) Suggestions are welcome and may be entered in the “Suggestion Book” which is kept in the Office/Reception.
- (b) Complaints should be addressed to the Captain (Course related) or Secretary in writing or entered in a book, which is kept for this purpose at the reception.
- (c) The Captain or the Secretary shall address or take action on the complaints / suggestions received from the members within a week of receipt of the same. Thereafter, the member may be informed accordingly.

41. Liability of the club

- (a) All members, visitors, dependents and guests who enter the Club premises and / or play golf on the course (including practice areas) or consume any form of food, refreshments or water supplied by the club, or park their vehicles on or in the vicinity of the Club premises, or leave any article(s) of whatsoever nature in or on the Club premises, whether in lockers or elsewhere or in deposit with any office bearer or employee of the Club, do so on their own liability. The Club shall not be liable, under any circumstances for personal injury sustained by them or loss or damage to their property.
- (b) No member of the club shall under any circumstances claim damage of any kind from the club for any reason whatsoever, nor shall proceed legally or otherwise against the club for realization of any claim

whatsoever and the decision of the Managing Committee shall in all such matters be final. Committee Members, office bearers and employees of the Club will be fully indemnified against any claims by members or the general public for injury or property damage caused by golf balls hit outside the boundaries of the course or any other incident whatever in the course of golf being played in the Club.

- 42. Club Membership card :** All members shall be required to obtain the Club membership card and carry it on their person all the time while they are on the Club/Course premises.
- 43. Elections :** All eligible permanent members who are desirous of contesting election to the Managing Committee should send their bio-data in the following form along with photograph.
- (a) Name
 - (b) Educational qualification
 - (c) Previous experience of running an organization(s) which may be helpful in being on the Managing Committee (not more than 100 words).
 - (d) Previous contribution to the club (not more than 100 words).
 - (e) Future plans / vision for the Club (not more than 100 words).

All permanent members are required to obtain a “No Due Certificate” (NDC) from the club office in person. The “NDC” will bear computer generated photograph of the member. In case an eligible member has not been issued with a Smart Card, the General Manager/Executive Secretary will personally check the identity and thereafter NDC will be issued.

Members will be identified in the polling area once again upon production of the smart card along with NDC. The Polling Officer will issue the ballot to the member after verifying the NDC and Smart Card and shall retain the NDC for records. In case a member has not been issued Smart Card, the Returning Officer will personally check the antecedents of the person, before he is issued the ballot paper.

A video camera shall be placed at the entrance of the polling area and will record the entry of the member to the polling area.

As per Rule 49(c) and clarification recorded in AGM of Apr 2018, ‘Any member who has served for two consecutive terms, whether as President or on the Managing Committee, will mandatorily be required to give a break of

two terms prior to being eligible for re-election'. It is hereby clarified that 'Two Year Term' would count whether as a Committee Member or as a President, as decided in the AGM held in April 2018.

- 44. Standing Committee (Rule 46) :** A member nominated to the Standing Committee should have been a permanent member of the club for minimum of 20 years. Members so nominated shall not be eligible for election to any office in the Managing Committee for a period of 5 years after demitting office
- 45. Penalty for infringement of Bye-Laws :** Penalty for breach of these Bye-Laws will be as laid down by the Managing Committee from time to time.
- 46. Notices :** No notice of any kind shall be placed in the club premises except by the authority of the Managing Committee or the Secretary.
- 47. Loans to employees :** Loans may be sanctioned to permanent employees up to a limit of 60% of gratuity in their credit subject to total amount of loans at any time not exceeding the amount permitted by the Managing Committee, or as per any terms set forth by the Managing Committee from time to time.
- 48.** As per Rule 5 of the Rules and Regulations of The Chandigarh Golf Club, ers AGM of 10th January 2021, which was attended by 328 members, unanimously amended Rule 4, 45(h) and 88. These amended rules which are effective from the date of the AGM, and henceforth form an integral part of the Memorandum of Association and Rules and Regulations of The Chandigarh Golf Club, are reproduced for ease of reference, as Annexure 4.
- 49. Decision of Managing Committee :** In the case any dispute which may arise with regard to interpretation of these Bye-Laws, the decision of the Managing Committee shall be final.

Annexure 1

*(Refer Para 6 of
Bye Laws)*

Entrance Fees

(1) Entrance fee for Mid-Week Member:

(a) General Category/NRI	Rs. 3,80,000/- plus GST@18%	Rs.4,48,400/-
(b) Defence Category	Rs. 1,90,000/- plus GST @ 18%	Rs. 2,24,200/-
(c) Civil Services Category	Rs. 1,90,000/- plus GST @18%	Rs.2,24,200/-

(2) Entrance fee for Permanent/Green Card /NRI Member:

(a) General Category	Rs. 3,80,000/- plus GST @ 18%	Rs.4,48,400/-
(b) Defence Category	Rs. 1,90,000/- plus GST @ 18%	Rs. 2,24,200/-
(c) Civil Services Category	Rs. 1,90,000/- plus GST@18%	Rs. 2,24,200/-
(d) Green Card	Rs. 1,30,000/- plus GST @ 18%	Rs. 1,53,400/-
(e) NRI	US \$ 9500/- plus GST 18%	US\$ 11,210

(3) Dependent to Green Card Rs. 1,30,000/- plus GST @ 18% Rs. 1,53,400/-

(4) Entrance fee for Tenure, Student & Corporate Members

(a) Tenure member	Rs. 75,000/- plus GST @ 18%	Rs. 88,500/-
(b) Student member	Rs.10,000/- plus GST @ 18%	Rs. 11,800/-

(c) Corporate Members :

(i) 1 nominee for 5 years	Rs. 5,00,000/- plus GST 18%	Rs. 5,90,000/-
(ii) 2 nominees for 5 years	Rs. 8,00,000/- plus GST 18%	Rs. 9,44,000/-
(iii) 3 nominees for 5 years	Rs.10,00,000/- plus GST 18%	Rs. 11,80,000/-
(iv) 4 nominees for 5 years	Rs. 12,00,000/- plus GST 18%	Rs. 14,16,000/-

Rate of Monthly Subscription

Sr. No.	Category	Subscription
(1)	Permanent Members	
	Resident	840
	Resident Senior Citizen**	630
	Out Station	630
	Out Station Senior Citizen	500
(2)	Mid-Week Members	
	Resident	1550
	Resident Senior Citizen**	1000
	Out Station	1000
	Out Station Senior Citizen**	790
(3)	Green Card Members	
	Resident	840
	Out Station	630
(4)	NRI Members	
	NRI Member	\$70
	NRI (On completion of 10 years)	\$35
(5)	Student Members	685
(6)	Tenure Members	1550
(7)	Mess Members	1550
(8)	Dependent Members	160
(9)	Corporate Members	7350
(10)	Foreign Diplomat	1550
(11)	Lease Fee	210

**** Senior citizens for the above purpose will be as and when a member attains the age of 65 years.**

Green Fees

1. Rates for Green Fee payable are as under:

	<u>01 Apr to 30 Sep</u>	<u>01 Oct to 31 Mar</u>
(a) Registered Applicants:		
(i) Week days	: Rs. 500/-	Rs. 750/-
(ii) Week end/Holidays	: Rs. 1000/-	Rs. 1500/-
(iii) Prime Time	: Rs. 2000/-	Rs. 3000/-
(b) Guests of Members:		
(i) Week days	: Rs. 750/-	Rs. 1125/-
(ii) Week end/Holidays	: Rs. 1500/-	Rs 2250/-
(iii) Prime Time	: Rs. 2000/	Rs. 3000/-
(c) Visitors:		
(i) Week days	: Rs. 1000/-	Rs. 1500/-
(ii) Week end/Holidays	: Rs. 2000/-	Rs. 3000/-
(iii) Prime Time	: Rs. 2000/-	Rs 3000/-
(d) Foreigners		
(i) Week days	: \$ 50	\$ 75.
(ii) Week end	\$ 75	\$ 110

Note: GST @ 18% is payable on the Green Fees.

2. Green Fee will be half for senior citizens (above the age of 65 years).

AMENDED RULES APPROVED IN THE AGM OF
10TH JAN 2021

Amendment of the following rules were approved unanimously in the AGM held on 10th Jan 2021, which was attended by 328 members (more than 250 as required as per Rule 5). Accordingly, Rules 4, 45(h) and 88 of the Memorandum of Association and Rule & Regulations of The Chandigarh Golf Club would read as under :-

(a) Rule 4 to read as under :-

TENURE OF THE MANAGEMENT COMMITTEE

With effect from the year 2021, the tenure of the Managing Committee will be for one year, from January to January. The AGM (including elections) of the Club will be held on the last Sunday of January every year, and the incoming Committee would assume office on the conclusion of the AGM after announcement of the election results. The outgoing Managing Committee will be responsible to ensure auditing of accounts of the previous financial year and for handing over the management of the Club to the incoming committee in a proper manner (including handing/taking over notes being given to each appointment).

(b) Rule 45 (h) disallowed members who are professional golfers from participating in the management of the Club. Since the General House allowed professional golfers to participate in the management of the Club, Rule 45(h) stands cancelled and is deleted

(c) Rule 88 amended to read as follows:.

"RESOLVED THAT Corpus Fund is mainly created to pay or provide for Government dues or dues of legal nature that may have remained outstanding. Every Management Committee will endeavor to increase the Corpus Fund and state the amount added to Corpus Fund during its tenure. Interest accruals during the year from the Corpus Fund may be utilized to meet revenue expenses towards promotion of golf and for improvement of club infrastructure. No loan, advance or mortgage against Club Corpus Fund will be permitted, under any circumstances."

RESOLUTION

Sr.	PAGE	FOR	READ	REMARKS

RESOLUTION

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